



Cesar E. Chavez FFA Handbook

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Cesar E. Chavez FFA
8500 Howard Dr.
Houston, TX 77017

www.Chavez.ffanow.org

School: (281)237-6700

Fax: (281) 644-1700

Principal: Rene Sanchez

CTE Assistant Principal: Reesa Turner

AgriScience Teachers/ FFA Advisors

Ms. Joanna Crumpton

Phone: 254-205-3800

Email: jcrumpto@houstonisd.org

Classroom: K103

Classes Taught:

Floral Design, Horticulture and
Advanced Floral Design

Mrs. Lindsey Evans

Phone: 972-765-7599

Email: lbushne1@houstonisd.org

Classroom: K102

Classes Taught:

Wildlife, Range Ecology and
Forestry

Ms. Lily Pruitt

Phone: 361-437-0085

Email: lily.pruitt@houstonisd.org

Classroom: K111a

Conference Period:

Class Taught: Principles of
Agriculture, Food & Natural
Resources

Ms. Jamie Vayon

Phone: 806-363-3657

Email:

jamie.vayon@houstonisd.org

Classroom: K111b

Conference Period:

Classes Taught: Livestock
Production, Vet. Medical
Applications and Advanced
Animal Science

2019 – 2020 Calendar

May

Monday 13th – Animal Meeting 6:30 pm at Barn

June

Wednesdays – 7 am – Noonish Barn Workdays

Thursday 12th – Animal Meeting 6:30 pm at Barn

July

Monday 15th – Friday 19th – State Convention

August

Thursday 15th – Animal Meeting 6:30 pm at Barn

Monday 26th – First Day of School

September

Thursday 12th – Animal Meeting 6:30 pm at Barn

Tuesday 17th – Fall District Meeting at Summer Creek HS

October

Thursday 10th – Animal Meeting 6:30 pm at Barn

Monday 14th – School Show Set Up 5:00 pm at Barn

Tuesday 15th – School Show Set Up 5:00 pm at Barn

Wednesday 16th – School Show Set Up 5:00 pm at Barn

Thursday 17th – School Show Set Up 5:00 pm at Barn

Friday 18th – School Show and Auction

Saturday 19th – School Show Tear Down

November

Monday 4th – Lake Houston District LDEs – Humble First Baptists Church

Thursday 14th – Animal Meeting 6:30 pm at Barn

December

Thursday 12^h – Animal Meeting 6:30 pm at Barn

January

Thursday 9th – Animal Meeting 6:30 pm at Barn

February

Thursday 13th – Animal Meeting 6:30 pm at Barn

Livestock Show Rule Highlights

1. New Grade Rule – We will follow UIL eligibility rules but if you fail two grading cycles in a row you will no longer be eligible to show an animal as a part of Chavez FFA.

UIL Rules Basics:

Must be passing all courses (except identified advanced classes which).

Students lose eligibility for a three-week period.

School week begins at 12:01 a.m. on the first instructional day of the calendar week and ends at the close of instruction on the last instructional day of the calendar week (excluding holidays).

Ineligible students must wait seven (7) calendar days after a three-week evaluation period and the grading period to regain eligibility.

A student with an incomplete grade is ineligible at the end of the seven-day grace period unless the "incomplete" is replaced with a passing grade prior to the end of the seven-day grace period. Students with "incomplete" past the seven-day grace period remain ineligible until work is made up in accordance with district policy.

Extra work or work turned in after the grading period or evaluation has ended may not be considered when determining eligibility except in the case of "incomplete."

2. Attendance at all FFA and animal meetings along with barn workdays are mandatory. Missing more than half of the meeting will constitute non attendance.
*Arriving late to required meetings will result in a penalty of your auction check being held per incident. Failure to attend meeting will result in forfeiting the right to show in the livestock show and auction. *
3. All animal meetings must be attended by both a parent/guardian along with exhibitor. No more than one meeting will be excused before the privilege of showing an animal at Chavez Livestock Show is forfeited.
4. Grand and Reserve Grand Champions will sell automatically. All other animals will sell in a barn sale.
5. All market animals must be removed from barn at the same time that the processors remove all animals on Saturday at the conclusion of the Livestock Auction.

THE LIVESTOCK SHOW is on Friday October 18th.

STUDENTS ARE REQUIRED TO BE IN ATTENDANCE FOR ALL MEETINGS THROUGH SATURDAY.

***Please note that students are responsible for checking the board in their classroom and the website for all announcements, important dates & information regarding their species. You must also sign in at ALL meetings and practices to verify that you were in attendance. ***

** Heifer and Breeding Rabbit Raisers: must follow the same rules as all other animal exhibitors**

Chavez Livestock Show Animal Payment May 13th

<u>Market Hogs</u>	<u>Cost</u>	<u>Due</u>
Deposit	\$100	May 13 th
Remainder	\$150	TBA by Ms. Vayon
School Show Entry Fee	\$20	
Student FFA Dues	\$20	June
Parent Alumni Dues	\$20	June
Total Cost		\$310
Approximate Feed and Other Costs	\$85-95/month	

<u>Market Lambs & Goats</u>	<u>Cost</u>	<u>Due</u>
Deposit	\$100	April 11 th
Remainder	\$150	TBA by Mrs. Evans
School Show Entry Fee	\$20	
Student FFA Dues	\$20	June
Parent Alumni Dues	\$20	June
Total Cost		\$310
Approximate Feed and Other Costs	\$75-85/month	

<u>Market Rabbits</u>	<u>Cost</u>	<u>Due</u>
Deposit	\$100	May 11 th
Cage & Supplies	\$150	TBA by Ms. Pruitt
School Show Entry Fee	\$20	
Student FFA Dues	\$20	June
Parent Alumni Dues	\$20	June
Total Cost		\$310
Approximate Feed and Other Costs	\$75-85/month	

<u>Market Broilers</u>	<u>Cost</u>	<u>Due</u>
Deposit	\$100	May 11 th
School Show Entry Fee	\$20	
Student FFA Dues	\$20	June
Parent Alumni Dues	\$20	June
Total Cost		\$160
Approximate Feed and Other Costs	\$150 - 200	

<u>Breeding Rabbits</u>	<u>Cost</u>	<u>Due</u>
Deposit	\$100	May 11 th
Cage & Supplies	\$150	TBA by Ms. Pruitt
School Show Entry Fee	\$20	
Student FFA Dues	\$20	June
Parent Alumni Dues	\$20	June
Total Cost		\$310
Approximate Feed and Other Costs	\$20	

<u>Breeding Heifers</u>	<u>Cost</u>	<u>Due</u>
Cost of Animal	See Ms. Vayon	
School Show Entry Fee	\$20	
Student FFA Dues	\$20	June
Parent Alumni Dues	\$20	June
Total Cost		\$60 plus cost of animal

Fundraising

Participation is required for Chavez Livestock Show participants.

<p>Fall Fundraiser :</p> <p><i>Our first fundraising activity.</i></p> <p>Fundraiser will be announced at or before September Meeting.</p> <p>All checks should be made out to Chavez FFA.</p>	<p>HLSR Program Sales:</p> <p><i>Our second fundraising activity.</i></p> <p>Students sell programs at the Houston Livestock Show & Rodeo. Students will be expected to meet with Ag Teachers at a designated time at the school and then go in groups to the Rodeo grounds. Each student will be expected to stay the entire time that the chapter sells programs before the rodeo and concert.</p>
<p>September or October</p>	<p>March</p>

You must participate in both fundraisers!

Buyout Program

\$50 per fundraiser that you do not participate in or do not sell the required amount. All money must be due before the October Meeting.

Thank You Notes and Picture Delivery

Thank You Notes:

*ALL students who sell an animal in the Livestock Show will be required to write a thank you note to the buyer(s), belt buckle sponsors and those that added on to the project sales price. In order to make letters and notes more personal, students should hand write each one. This is preferred by buyers and demonstrates that you took time to custom write each thank you note. THIS makes a difference.

*ALL thank you letters must meet the following guidelines when turned in:

- Stamped, addressed unsealed envelope
- Written in pen
- Turned in by 3:50 on the due date completed. Missing stamps, envelopes, or submitting a poorly written or unreadable thank you note counts as incomplete. Student must fix the problem before the thank you letters are accepted.

Helpful suggestion: Buy thank you cards to write your thank you letters in.

All thank you notes for the Chavez Livestock Show are due by Thursday October 31st.

Failure to meet this deadline will result in a late penalty of \$25 per day and delayed Livestock Show Checks.

Chicken and Rabbit Feeders:

*Chicken and rabbit feeders whose buyers request the animals are responsible for delivery. They must check with their ag teacher the Monday following the show to if they need to deliver their product to the buyer.

FFA & Animal Meetings

* The meeting time is the START time. You must already have signed in by that point or you will be considered tardy. All sign in sheets will be taken up at the start of the meeting. You will need to check in with an ag teacher after that.

If you miss an FFA or Animal meeting, please see an ag teacher immediately.

*Students must attend all FFA meetings in order to show. UIL activities and absences from school for being sick are the only approved absences. If you have UIL activity you MUST make an ag teacher aware AHEAD of time. All absences are subject to ag teacher discretion under extenuating circumstances.

Attendance by parent/guardian and student is required at Animal Meetings.

Only student is required at FFA Meetings

FFA Meetings: 4:30 pm typically held in Teaching Theatre

Animal Meeting: 6:30 pm at Chavez FFA Barn

June 13th: Animal Meeting only

August 15th: Animal Meeting only

September 12th: FFA & Animal Meeting

October 10th: FFA & Animal Meeting

November 14th: FFA & Animal Meeting

December 12th: FFA & Animal Meeting

January 9th: FFA & Animal Meeting

February 13th: FFA & Animal Meeting

March 12th or 26th: FFA & Animal Meeting

April: Animal Meeting & End of the Year Banquet held on different days

Students must wear Official Dress.

Banquet held in the Commons

If you miss an FFA or animal meeting you must see an ag teacher within 24 hours of your return to school, those who do not come in time, are subject to additional requirements.

Barn Work Day Hours, Community Service Hours & Title Sponsorships

Barn Work Days: hours completed with Ag. Teachers during the summer at the barn or at designated Chapter Wide Barn Work Days. Students MUST sign in at events to receive credit for the event.

Chapter Sponsored Community Service Hours: community service hours, planned and derived from the officer team and the community service committee. These events go towards community service hours. There will be an opportunity each semester.

Parent Service Hours: Three hours are required of each child's family. These service hours must be completed during the set up Thursday Nov. 1st, duration and tear down Friday Nov. 2nd of the livestock show. Either parent or a guardian can fulfill these hours. You will be required to sign up for one or more shifts at the October Meeting.

Title Sponsorships: Sponsorships by a business or individual of the show. Sponsorship includes recognition in a show program distributed during the Livestock Show and Auction and an announcement made during Livestock Show of all sponsorships. Title sponsorship also includes sponsorship of awards given to recipient of Grand Champion, Reserve Grand Champions and Showmanship winners. Title sponsorship does not guarantee that student securing sponsorship will receive any awards.

Each student must secure at least one title sponsor to be eligible to show at the Livestock Show. Failure to secure a title sponsorship by August 15th meeting will result in ineligibility to show at Livestock Show unless a buyout equal to \$250 title sponsorship is completed at August 15th meeting.

See last page for copy of Title Sponsorship form.

Official Dress

The FFA Association is unique in that we have an official dress that stands for unity in our organization. The corduroy jacket FFA Members wear dates back to the 1933 national convention where it was first established. The FFA Official Dress standards were created at the 1973 Convention. Since this time, the official dress has been worn at FFA functions across the world. When others see our members in official dress, they realize that we belong to one of the largest youth led organizations in the world. Therefore, it is important that each FFA member understand and wear the correct official dress while participating in official activities.

Remember that it is an honor to wear the blue corduroy jacket and the official dress representing the legacy of the FFA. Wear it properly - and with pride

Girls:

- Black skirt or Black Dress pants- Skirt is to be at least knee length, hemmed evenly across the bottom, with a slit no longer than 2 inches above the knee, excluding the kick pleat
- White collared blouse & Official FFA blue scarf
- Black dress shoes with a closed heel and toe (no boots, sandals, open-toed shoes, tennis shoes)
- Black nylon hosiery
- Official FFA jacket zipped to the top.

Guys:

- Black dress pants (no jeans - blue or black, leather, pleather, etc.)
- White dress shirt & Official FFA tie
- Black dress shoes with a closed heel and toe.
- Black socks
- Official FFA jacket zipped to the top

Proper Use of the FFA Jacket:

- 1) The jacket is to be worn only by members.
- 2) The jacket should be kept clean and neat.
- 3) The back of the jacket should have only a large official FFA emblem, the name of the state and the name of the local chapter, region, district or area. The front of the jacket should have only a small official FFA emblem, the name of the individual, one office or honor and the year of that office or honor.
- 4) The jacket should be worn on official occasions with the zipper fastened to the top. The collar should be turned down and the cuffs buttoned.
- 5) The jacket can ONLY be worn with COMPLETE official dress.
- 6) The jacket should only be worn to places that are appropriate for members to visit.
- 7) School letters and insignia of other organizations should not be attached to or worn on the jacket.
- 8) When the jacket becomes faded and worn, it should be discarded or the emblems and lettering removed.
- 9) The emblems and lettering should be removed if the jacket is given or sold to a non-member.
- 10) A member should act professionally when wearing the FFA jacket.

Chavez High School Barn Agreement

I understand that I have already agreed to accept the rules and regulations included in the 2018 Chavez Livestock Show Rules & Exhibitors Handbook; and agree to follow those rules as printed. I understand the consequences involved in Chavez Livestock Show Handbook and may result in removal of my animal from the facility. Many of these rules are in place in the interest of student and animal safety and welfare of animal health.

Neither Houston ISD, ASTs (Agricultural Science Teacher), nor any school official is liable for injury to a student, student's guest, or family members while at the FFA Project Barn Complex.

WARNING

UNDER TEXAS LAW (CHAPTER 87, CIVIL PRACTICE AND REMEDIES CODE), A LIVESTOCK SHOW SPONSOR IS NOT LIABLE FOR AN INJURY TO OR THE DEATH OF A PARTICIPANT IN A LIVESTOCK SHOW RESULTING FROM THE INHERENT RISKS OF LIVESTOCK SHOW ACTIVITIES.

Facility

Safety, sanitation and barn appearance are a top priority.

- You may keep your SAE (Supervised Agricultural Experience Project) at the farm. Personal projects are not allowed.
- Priority will be based upon the student grade level, and good behavior. Seniors receive priority then juniors, sophomores, and freshmen.
- Each animal is raised for a designated livestock show. At the end of the feeding period for the designated livestock show, the animal must be removed within 10 days. If an Agriculture Teacher determines that a project will not be able to make weigh according to the designated livestock show's rules, the animal has 10 days after the Ag Teacher makes the determination.
- The barn hours are 6:00 a.m. to 9:00 p.m.
- The barn alarm should be engaged and gates secured by the last person leaving, even if someone is coming later the barn should never be left open.
- All persons must possess an identification card with them while at the barn complex and students must possess their Chavez high school identification while at the barn complex.
- Keep all gates and doors should always be closed. Passageways including door openings are not to be cluttered with equipment or animals.
- All accidents of any nature that happen on the livestock grounds are to be reported to an AST immediately.
- Students and parents are expected to leave free access to the main gates.
- Unauthorized vehicles will not be parked or operated inside the complex.
- Authorized vehicles and equipment will be operated only when an AST is present.
- Gates and partitions are not to be sat upon, ridden, climbed over or have animals tied to them.
- Running and climbing is not allowed unless an emergency warrants such action.
- No pets of any kind are allowed at or in the barn facility.
- No tobacco or alcohol products are allowed at the barn facility.
- No animals will be loose unless in their designated pen or the pasture.

- Once a student is no longer eligible to show as a part of Chavez FFA for any reason, the student will have ten days to remove the animal. After that time, the animal will become the property of Chavez FFA Alumni. All personal belongings also must be removed WITHIN 10 days.
- All personal belongings must be contained to the designated space given to each student and labeled with student's name.

Bedding

- All manure and soiled bedding will be taken to the area designated by the Agriculture Teacher.
- All manure and soiled bedding removed must be free of trash, including hay strings.
- When an animal is moved about the complex, droppings are to be cleaned up promptly and taken to the specified location by the animal owner.
- Failure to take manure to the designated area can result in a demerit.

Pen

- ASTs will make pen and tack assignments for each student's project and this assignment will not be changed without permission from the teacher. HISD owns the farm facility and has the right to change pen assignments at any time.
- Students are limited to one pen space at the barn until every eligible party has been given a pen. If room remains in the facility students may apply for a second pen and will be approved if and when upon the time the ASTs agree.
- Modifications may not be made to pens.
- Once a student removes their animal, the pen must be completely cleaned within 10 days of the removal. Failure to clean the pen to the satisfaction of an Agriculture Teacher, will result in a \$25 fine per day and Livestock Show Auction check being held for an additional day.

Chavez Equipment

- All broken or stolen equipment including clippers, tools, rakes, brooms, etc. must be reported immediately to an Agriculture Teacher.
- All borrowed equipment must be cleaned and returned to the proper storage site after each use.

Animal Welfare

Human treatment of livestock, poultry and rabbit projects at all times must be followed.

- Projects must be fed twice daily.
- Bedding must be cleaned daily and replaced on a regular basis. Concrete must never be visible in the pen.
- Livestock must be provided clean, fresh water daily.
- All feeding and watering equipment must remain clean.
- Animals must be de-wormed on a schedule according to the needs of each species.
- Veterinary care must be provided when the animal's health deems it necessary. Veterinary care is the responsibility of the student. It is the responsibility of the student to provide transportation to veterinary care if the chapter can not provide a trailer at the time that veterinary care is necessary.
- No animal is to be moved about the complex without a lead rope, pig whip, or carried.
- The animal must be weighed weekly and if the animal fails to make adequate weight gain according to an Agriculture Teacher, it can result in removal from the barn.

- No drugs or any unnatural alteration techniques will be allowed without the approval of a veterinarian or an Agriculture Teacher.
- Abusive behavior towards animals or excessive, especially during training or exercising, is prohibited.

Student Behavior expectations.

- No horseplay/ misconduct is allowed on any part of the property.
- If a student receives a demerit, the demerit can be worked off by completing 3 hours at the barn at a time designated by an Agriculture Teacher within 7 days. If the demerit is not worked off after a week, the demerit will not be removed. Habitual offenders will not be given opportunity to work off the demerit once a demerit has been assigned for the same offense twice.
- If a student receives 3 demerits and does not work them off during the following week, the animal must be removed within 10 days. After the 10 day period has passed and the animal has not been removed, the animal will become property of Chavez FFA Alumni.
- Feed, groom, exercise and water project daily or more often as an Agriculture Teacher determines for the species. Failure to do so for 48 hours will result in being asked to remove the project within 10 days.
- If another student must feed my project because of a school event or vacation, I must contact the Agriculture Teacher in writing before the animal is fed by another student.
- Students are prohibited from making or posting negative pictures or statements on social media, emails, or via any written or digital source. Failure to do so will result in forfeiting the right to represent FFA in any livestock show or any FFA event for the current year and future years.
- All interactions with other students, parents, teachers and guests are expected to be positive.
- Pass all grading periods. Tutoring and academic assistance is available throughout the school year during lunch.
- Attendance to all mandatory barn workdays is MANDATORY. Any scheduling conflicts must be approved by an Advisor prior to the scheduled time.
- Wear school appropriate clothing to school barn and FFA events.
- Do not bring school-prohibited items onto the Chavez property.
- No parking is allowed in the back of the barn- all barn visitors must park directly in front of the OHS barns in the PARKING LOT. Do not park anywhere on the grass.
- Respect others property. Leave others tack box, pen and animals alone.
- HISD Student Code of Conduct and Barn Agreement is to be adhered to and will be enforced while participating in any Chavez FFA event on Houston ISD property including the barn or any trip where Chavez FFA is represented by one or more students.

Chavez High School Agriculture Teachers shall have final say of rules and regulations in the OHS barns, students, and parents will agree/follow rules set by ag teachers. Failure to do so can result in loss of facility use. Advisors will document non-compliance with district regulations and OHS barn rules and administrator action to be taken as described in the facility use regulation.

Chavez Livestock Show Checklist

- _____ \$100 Deposit Turned in by May 13th
- _____ Remainder of Animal cost turned in by date established by Ag. Teacher
- _____ \$20 Student FFA Dues paid by June meeting
- _____ \$20 Parent Alumni Dues paid by June meeting
- _____ \$250 Title Sponsorship paid by August Meeting
- _____ \$20 School Show Entry Fees paid by August Meeting
- _____ Participation in mandatory Barn Work Days
- _____ Attendance at September & October FFA Meetings by Student
- _____ Attendance at May, June, August, September & October Animal Meetings by Parent/Guardian and Student
- _____ Signed up for 3 Parent Service Hours at School Show
- _____ Passed all classes during the 1st Six Weeks of 2019 - 2020

2019 – 2020 Calendar

May

Monday 13th – Animal Meeting 6:30 pm at Barn

June

Wednesdays – 7 am – Noonish Barn Workdays

Thursday 12th – Animal Meeting 6:30 pm at Barn

July

Monday 15th – Friday 19th – State Convention

August

Thursday 15th – Animal Meeting 6:30 pm at Barn

Monday 26th – First Day of School

September

Thursday 12th – Animal Meeting 6:30 pm at Barn

Tuesday 17th – Fall District Meeting at Summer Creek HS

October

Thursday 10th – Animal Meeting 6:30 pm at Barn

Monday 14th – School Show Set Up 5:00 pm at Barn

Tuesday 15th – School Show Set Up 5:00 pm at Barn

Wednesday 16th – School Show Set Up 5:00 pm at Barn

Thursday 17th – School Show Set Up 5:00 pm at Barn

Friday 18th – School Show and Auction

Saturday 19th – School Show Tear Down

November

Monday 4th – Lake Houston District LDEs – Humble First Baptists Church

Thursday 14th – Animal Meeting 6:30 pm at Barn

December

Thursday 12^h – Animal Meeting 6:30 pm at Barn

January

Thursday 9th – Animal Meeting 6:30 pm at Barn

February

Thursday 13th – Animal Meeting 6:30 pm at Barn

Title Sponsorship Form

- Please forward an electronic copy of company logo to lily.pruitt@houstonisd.org. Suggested formats for electronic ads are PDF, JPEG or PNG.

Information For Recognition

Business or Individual's Name

Contact Person _____

Email _____

Business Address _____

City _____ State _____ Zip _____

Name of student who sold sponsorship

Signature Page

To make sure each family receives a copy of the following materials:

- Livestock Show Highlights
- Show Eligibility Checklist
- Barn Agreement
- FFA Member Information Sheet

Please sign below and return to the Agricultural Science teachers by June 12th.

Students Name:

Parents Name:

Date: _____

Chavez High School Agriculture Teachers shall have final say of rules and regulations in the CHS barns, students, and parents will agree/follow rules set by ag teachers. Failure to do so can result in loss of facility use. Advisors will document non-compliance with district regulations and CHS barn rules and administrator action to be taken as described in the facility use regulation.

Student Signature

Parent Signature

Date

Total Money Collected \$ _____ Cash _____ Check# _____